

**NEW MEXICARE, INC. dba Guadalupe County Hospital
Hospital Conference Room**

**Regular Monthly Board Meeting via Zoom due to Coronavirus Pandemic
Tuesday, April 27, 2021**

MINUTES

CALL TO ORDER: The meeting was called to order at 8:00 am by Chairman Keith Ross.

ROLL CALL: Other board members present were Lee Vega, Yvette Griego, Erasmo Bravo and Yolanda Tenorio.

OTHERS PRESENT: Staff present were Christina Campos, Administrator; Bret Goebel, CFO; Dr. Randal Brown, CMO; Emilio Campos, IT Manager; and Frank Tenorio, Asst. Administrator.

APPROVAL OF AGENDA: Yolanda Tenorio made a motion to approve the agenda as presented. Lee Tenorio seconded the motion. Voting in favor: Keith Ross, Lee Vega, Yvette Griego, Erasmo Bravo, and Yolanda Tenorio. Motion to approve agenda passed.

APPROVAL OF MINUTES: Erasmo Bravo made a motion to approve the minutes of March 23, 2021 as presented. Yolanda Tenorio seconded the motion. Voting in favor: Keith Ross, Lee Vega, Yvette Griego, Erasmo Bravo, and Yolanda Tenorio. Motion to approve the minutes passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** County was in attendance for only a short period and had to get off to respond to an urgent issue.
- 2. Information Technology Department Report:** Emilio Campos, IT Manager, gave a presentation to the board. He stated that he had been with the hospital for approximately 7 years (first year as an intern, one year with Phoenix, and then 5 years with GCH). He is in charge of systems throughout the hospital, including the lab, radiology, pharmacy, nursing, and business office. He's also in charge of the cybersecurity, phone systems, access control, and security cameras. During his tenure the hospital has met all meaningful use requirements and has had numerous major system upgrades especially in billing and accounting, as well as EMR. His current projects include e-prescribing, and a network upgrade. He made a presentation regarding the network upgrade and the need to replace core system switches. Frank commended Emilio for all the work he has done on lab interfaces and throughout the hospital. Christina highlighted his work on revenue cycle implementation and reporting. Keith thanked Emilio on behalf of the board.
- 3. Medical Staff Report:** Christina requested that Dr. Brown to be allowed to present then as he was calling in from on the road. Dr. Brown reported that the 2 physicians that are scheduled to come on board later this summer have received their licenses to practice and credentialing is under way. He stated that he has a new person in his Albuquerque pain clinic office. He also stated that he is talks with a pain fellow at the University of New Mexico who is an Anesthesiologist and may be interested in joining the Pain Clinic practice. He is also developing

on marketing options to recruit new pain clinic patients post-COVID. He reported that the clinic's FQHC-look-a-like process was still under way, and commended his CFO, Greg Stuart, for all his hard work. The clinic has received a grant, and it will partially be used to remodel some of the clinic and office space. He has engaged RMKM Architects (hospital architects) to create the renderings for approval by GCH. The large treatment room will be divided into an exam room and a telemedicine consult room and the large provider office will be divided into two small offices. Lastly, he reported that the hospital had had zero COVID inpatients in over 2 weeks.

4. **Administrator's Report:** Christina presented the Census Report, and Balanced Scorecard reports (attached). She reported that Ben Arenas, pharmacy manager, had applied elsewhere and was planning on leaving by June 1. Thus far, there are 3 potential candidates for the position, two of whom have applied for the position already.
5. **Laboratory, Infection Prevention and Risk Management Report:** Frank that the lab had recently undergone a 5 day CLIA inspection, comprised of a COVID Survey and a Renewal Survey. There were several findings (one COVID finding and several general findings). He is awaiting a written report from the DOH CLIA inspector but has already taken corrective action and begun to draft the written response. The State has 10 days to provide a written report, thenceforth GCH has 10 days to respond in writing, and a total of 45 days from the end of the inspection to complete the corrections. Overall the inspection went well, with most corrections already completed. The Biofire analyzer is working well. One COVID-19 + and several rhinoviruses had been detected. He is working on implementing a syndromic trending component. Frank also reported that his weekend staff person had tendered her resignation, for purely personal reasons. He is working on coverage solutions, including rotating staff through the weekends.
6. **Nursing Report:** Mandy was busy helping the nurses arrange a transfer.

FINANCIAL REPORTS:

1. **Guadalupe County Hospital:** Bret presented the Guadalupe County Hospital financials for March 2021 (attached). There was a net gain of \$50,323.59 for the month, due to high inpatient census and good contractual allowances, and \$1,038,120 net gain YTD. Christina informed the board that the hospital USDA mortgage had been paid in full on 4/7/21 and will show on April financials. **Erasmio Bravo made a motion to approve the financial reports for Guadalupe County Hospital for March 2021. Yvette Griego seconded the motion. Motion passed.**
2. **New Mexicare Inc.:** Bret presented the New Mexicare Inc. financials for March 2021 (attached). New Mexico showed a loss of \$50,630 due to a correction to unrealized gains/losses in the amount of \$59,379, but a YTD net gain of \$87,237. **Erasmio Bravo made a motion to approve the financial reports for New Mexicare Inc. for March 2021. Yolanda Tenorio seconded the motion. Motion passed.**
3. **GCH FYE 2022 Preliminary Budget:** Bret presented a Preliminary Operating Budget and Capital Budget proposal for FYE 2022 showing a net loss of \$1.1 million dollars, due primarily to anticipated reductions in Pain Clinic revenue over 2020/2021. Bret reviewed the assumptions that went into developing the Budget. Christina stressed that this is what is projected at this point, but it could change with the addition of a new Pain Clinic provider, with an increase in inpatient volumes, or with additional COVID relief funding for rural hospitals. The Board engaged in a lengthy conversation regarding strategies for improving revenue and offsetting

proposed losses. **Erasmio Bravo made a motion to approve the Preliminary Budget. Yolanda Tenorio seconded the motion. Motion passed.**

4. **New Medicare Inc. FYE 2022 Budget:** Bret presented a proposed budget for New Medicare for FYE 2022. **Erasmio Bravo made a motion to approve the New Medicare Inc. FYE 2022 Budget. Yvette Griego seconded the motion. Motion passed.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS: None

NEW MEDICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

1. **Scholarships:** Christina presented 5 scholarship applications for review. She recommended approval of 4. The 5th scholarship was not for a healthcare field and was missing several required items. The scholarship applicants recommended for approval were: Celina Gonzales (nursing, 4 yr college, \$750/semester), Nicola Johnson (pre-med, 4 yr college, \$750/semester), Nenson Kotiar (nursing, 4 year college, \$750/semester), and Elijah Velasquez (nursing, community college, \$500/semester). **Yvette Griego made a motion to approve the scholarships as recommended. Erasmio Bravo seconded the motion. Motion passed.**

EXECUTIVE SESSION: None

CREDENTIALS AND PRIVILEGING: None

NEXT MEETING – DATE AND TIME: A regularly scheduled meeting will be scheduled as an in person meeting to be held at Guadalupe County Hospital on Tuesday, May 25th, 2021, at 3 pm.

MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 10:30 am.

Respectfully submitted:
Christina Campos, Administrator

Yolanda Tenorio, Board Secretary

Date