

**NEW MEXICARE, INC. dba Guadalupe County Hospital  
Hospital Conference Room**

**Regular Monthly Board Meeting  
February 24, 2020, Monday**

**MINUTES**

**CALL TO ORDER:** The meeting was called to order at 3:00 PM. Meeting was chaired by Keith Ross, Chairman.

**ROLL CALL:** Board members present included Yvette Griego, Yolanda Tenorio, Lee Vega, Keith Ross and Erasmo Bravo.

**OTHERS PRESENT:** Staff present Christina Campos, Administrator; Frank Tenorio, Assistant Administrator; Bret Goebel, CFO; and Mandelyn Cordova RN/DON. No guests present.

**APPROVAL OF AGENDA:** Erasmo Bravo made a motion to approve the agenda as presented. Yolanda Tenorio seconded the motion. Motion to approve agenda passed.

**APPROVAL OF MINUTES:** Erasmo Bravo made a motion to approve the minutes from the meeting of January 21, 2020 as presented. Yolanda Tenorio seconded the motion. Motion to approve minutes passed.

**DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:**

1. **County Report:** The county staff were unable to attend.
2. **Administrator's Report:** Christina presented the Census and Balanced Scorecard for January 2020. She announced that GCH had been notified by the National Rural Health Association that GCH was once again recognized by the NRHA as a top 20 Rural Community Hospital. The board asked Christina to order lapel pins, lanyards or badge holders to commemorate the award. Christina also gave an update on the GCDC/UNM Leadership Academy. The Singleton Foundation has contributed \$10,000 for the 9 session course. Recruitment efforts are still under way with classes slated to begin in late March or early April. Frank, Mandy and Ben are to attend.
3. **Laboratory, Plant Operations and Risk Management Report:**  
Frank Tenorio reported that the laboratory had been busy but wait times for specimen collections were 92% under 15 minutes. He also reported that Dr. Glynnis Ingall (pathologist) would be making a consult visit soon.

The NM Rural Hospital Network Risk Management peer group met in person here at GCH.

Frank and Daniel will be attending a Partners in Preparedness conference in Albuquerque next week. Daniel will also be at our workers' comp safety meeting while there.

4. **Nursing Report:**  
Mandy Cordova reported that clinical staff uniforms had come in and staff came in to the meeting to model their uniforms, color-coded by department. Nursing department is currently

fully staffed. Alex Romo came back full time. Mikayla Salazar will soon be testing for RN license. Jacob Chavez, paramedic, was brought on full time and works with nursing staff. Yvonne Gutierrez has joined the CNA staff.

Pain clinic census was low in January and February. The new cardiac monitoring system is fully in place. Mandy expressed her thanks to the New Mexicare board for sponsoring the staff's attendance at the GCDC fundraiser.

5. **Medical Staff Report:** Dr. Brown was out of town.

#### **FINANCIAL REPORTS:**

1. **Guadalupe County Hospital:** Bret Goebel presented the Guadalupe County Hospital Financial Statements and Reports for January 2020 (attached, January loss -\$147,399k YTD loss - \$341,369). Losses attributed to low census and high deductions and allowances. **Yvette Griego made a motion to approve the GCH Financial Reports for January 2020. Lee Vega seconded the motion. Motion passed.**
2. **New Mexicare Inc.:** Bret Goebel presented the New Mexicare Inc. Financial Statements and Reports for January 2020 (attached, MTD loss - \$2506.13, YTD gain \$31,407). **Erasmio Bravo made a motion to approve the New Mexicare Inc. Financial Reports for January 2020. Yolanda Tenorio seconded the motion. Motion passed.**

#### **GUADALUPE COUNTY HOSPITAL ACTION ITEMS:**

1. **Guadalupe County Hospital FYE2020 Budget Adjustments:** Bret Goebel presented the proposed budget adjustments to reclassify some expenses (Gross Receipts Tax) and account for increased Pain Clinic volumes in the first half of the year (revenue and expense adjustments). **Lee Vega made a motion to approve the FYE2020 budget adjustments. Yvette Griego seconded the motion. Motion passed.**

#### **NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS**

1. **Scholarships:** There were no scholarship applications for consideration.
2. **Lion Basketball Youth Tournament Funds Request:** **Lee Vega made a motion to approve the purchase of advertising at the event through Guadalupe County Hospital. Yvette Griego seconded the motion. Motion passed.**
3. **City of Santa Rosa Easter Egg Hunt Funds Request:** **Lee Vega made a motion to contribute \$100 to the local Easter Egg Hunt as a Community Initiative. Yvette Griego seconded the motion. Motion passed.**

**EXECUTIVE SESSION: Yolanda Tenorio made motion to go into Executive Session for the purpose of discussing contracting and physician privileges. Erasmio Bravo seconded the motion.**

**Roll Call Vote:**

**Keith Ross – Yes**

**Yolanda Tenorio – Yes**

**Yvette Griego – Yes**

Erasmus Bravo – Yes  
Lee Vega - Yes

The Board entered into Executive Session at 4:46 pm. Christina, Bret and Frank were invited to stay.

**Lee Vega made a motion to return to Regular Session. Yvette Griego seconded the motion.**

Roll Call Vote:  
Keith Ross – Yes  
Yolanda Tenorio – Yes  
Yvette Griego – Yes  
Erasmus Bravo – Yes

Executive Session ended and the Board returned to Regular Session at 5:17 pm. No Actions were taken in Executive Session.

**CREDENTIALS AND PRIVILEGING:** In accordance with the Guadalupe County Hospital Medical Staff Bylaws and upon recommendation of the Credentialing Committee and the Medical Staff Committee, **Yolanda Tenorio made a motion to renew Medical Staff Privileges for Dr. Randal Brown (ER/Hospital) and Dr. David Calkins (Pain Clinic). Erasmus Bravo seconded the motion. Motion passed.**

**NEXT MEETING – DATE AND TIME:** A regularly scheduled meeting will be held on Thursday, March 26, 2020, at 3 pm.

**MEETING ADJOURNMENT:** **Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 5:19 PM.**

Respectfully submitted:  
Christina Campos, Administrator

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Yolanda Tenorio, Board Secretary

\_\_\_\_\_  
Date