

**NEW MEXICARE, INC. dba Guadalupe County Hospital
Hospital Conference Room**

**Regular Monthly Board Meeting via Zoom due to Coronavirus Pandemic
Tuesday, January 26, 2021**

MINUTES

CALL TO ORDER: The meeting was called to order at 8:05 am by Chairman Keith Ross.

ROLL CALL: Other board members present were Lee Vega, Yvette Griego, Erasmo Bravo and Yolanda Tenorio.

OTHERS PRESENT: Staff present were Christina Campos, Administrator; Bret Goebel, CFO; Dr. Randal Brown, Mandelyn Cordova CNO, and Frank Tenorio, Asst. Administrator.

APPROVAL OF AGENDA: Yolanda Tenorio made a motion to approve the agenda as presented. Erasmo Bravo seconded the motion. Voting in favor: Lee Vega, Yvette Griego, Erasmo Bravo, Yolanda Tenorio, and Keith Ross. Motion to approve agenda passed.

APPROVAL OF MINUTES: Erasmo Bravo made a motion to approve the minutes of November 24, 2020 as presented. Yvette Griego seconded the motion. Voting in favor: Lee Vega, Yvette Griego, Erasmo Bravo, Yolanda Tenorio, and Keith Ross. Motion to approve the minutes as amended passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** County staff were unable to attend.
- 2. Administrator's Report:** Christina presented the Census Report, Balanced Scorecard and Patient Experience reports (attached).
- 3. Laboratory, Plant Operations and Risk Management Report:** Frank reported that Covid tests had gone down from 40 to 50, down to 10 to 20 per week. The Biofire, purchased for Covid testing, finally arrived. It can also perform other respiratory tests, intestinal tests, as well as blood cultures. The weekend lab personnel recently gave notice. The CLIA survey is pending and will likely occur in February or March. A virtual survey is possible. The Covid vaccine drive on January 16 was highly successful. The hospital received 195 frozen Pfizer vials, and 898 vaccines were administered. Santa Rosa PD, EMS and EOM, Guadalupe admin, EOM and Sheriff's office helped with the effort, and the SRCS lent the use of the high school gym. Staff from the hospital included administration, billing, med records, IT, registration, lab staff, nursing and pharmacy. Plant ops helped set up the venue in advance. Vaccine recipients included 75+, 16+ with comorbidities, and eligible essential workers, primarily from Guadalupe County. It was a very smooth process and the hospital has received many thanks from the community. Boosters are tentatively set for February 6, pending receipt of vaccines.
- 4. Nursing Report:** Mandy reported that she has a full nursing staff. Currently, there is only 1 recovering COVID patient (now testing negative), and the maximum at one time was 4 Covid positive patients in the hospital at once. The hospital is still giving vaccines, but at a slower

pace, on weekdays (primary and boosters). One PRN nurse moved away. Pain clinic is treating patients only 2 days per week (slow). Those nurses are helping with the vaccines. Mandy took a PICC line course that will help provider quicker care and offset expensive outsourced PICC line services.

- 5. Medical Staff Report:** Dr. Brown reported that he had hired 2 UNM Residents effective in August. The FQHC lookalike certification for the clinic is still pending, and will hopefully be finalized in March. Pain Clinic is struggling to recruit patients now that clinics are closed due to Covid restrictions. He expects census to return to normal in July or August.

FINANCIAL REPORTS:

- 1. Guadalupe County Hospital:** Bret presented the Guadalupe County Hospital financials for October, November and December 2020 (attached). **Lee Vega made a motion to approve the financial reports for Guadalupe County Hospital for all three months. Yolanda Tenorio seconded the motion. Motion passed.**
- 2. New Mexicare Inc.:** Bret presented the New Mexicare Inc. financials for October, November and December 2020 (attached). **Erasmio Bravo made a motion to approve the financial reports for New Mexicare Inc. for all three months. Yvette Griego seconded the motion. Motion passed.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

- 1. Consent Agenda:** Christina presented the Consent Agenda:
 - 2020 Annual Evaluation of Patient Care
 - 2020 Operational Performance Improvement Evaluation
 - Operational Performance Improvement Plan 2021 (update)
 - Annual Evaluation of Contractors (in progress)
 - Utilization Review Plan (update)**Yolanda Tenorio made a motion to approve the Consent Agenda. Erasmio Bravo seconded the motion. Motion passed.**

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

- 1. Community Support:** Christina requested that New Mexicare Inc. award grants in the amount of \$5000 each to the Community Partners who helped staff and organize the vaccination drive (City of Santa Rosa, Guadalupe County and Santa Rosa Consolidated Schools). **Erasmio Bravo made a motion to approve the 3 awards in the amount of \$5000 each. Yvette Griego seconded the motion. Motion passed.**
- 2. Scholarships:** Christina presented two scholarship applications. One for Lyrisa Sanchez for certified nurse practitioner college (\$750) and Miranda Saiz for nursing tech school (\$500). **Erasmio Bravo made a motion to approve both scholarships. Yolanda Tenorio seconded the motion. Motion passed.**

EXECUTIVE SESSION: Yvette Griego made a motion to enter into Executive Session for the purpose of discussing personnel issues and credentialing. Yolanda Tenorio seconded the motion.

**Roll Call Vote:
Keith Ross – yes
Yolanda Tenorio – yes
Erasmus Bravo – yes
Yvette Griego – yes
Lee Vega – yes**

Entered Executive session at 10:15 am. Only Board and Christina were present.

Yvette Griego made a motion to exit Executive Session. Yolanda Tenorio seconded the motion.

**Roll Call Vote:
Keith Ross – yes
Yolanda Tenorio – yes
Erasmus Bravo – yes
Yvette Griego – yes
Lee Vega – yes**

Exited Executive Session and entered into open session at 10:22 am. No actions were taken in Executive Session.

CREDENTIALS AND PRIVILEGING: Upon recommendation of the Credentialing and Privileges Committee and the Medical Chief of Staff, and in accordance with the Medical Staff Bylaws, Erasmo Bravo made a motion to re-approve Pain Clinic privileges for Dr. Mark Grossette for two years. Yvette Griego seconded the motion. Motion passed.

NEXT MEETING – DATE AND TIME: A regularly scheduled meeting will be held on Tuesday, February 23, 2021, at 8 am in person or via Zoom as needed.

MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 10:34 am.

Respectfully submitted:
Christina Campos, Administrator

Yolanda Tenorio, Board Secretary

Date