

**NEW MEXICARE, INC. dba Guadalupe County Hospital
Hospital Conference Room**

**Regular Monthly Board Meeting over Zoom due to Coronavirus Pandemic
March 26, 2020, Thursday**

MINUTES

CALL TO ORDER: The meeting was called to order at 3:00 PM. Meeting was chaired by Keith Ross, Chairman.

ROLL CALL: Board members present included Yvette Griego, Yolanda Tenorio, Lee Vega, Keith Ross and Erasmo Bravo.

OTHERS PRESENT: Staff present Christina Campos, Administrator; Randal Brown MD, CMO, Frank Tenorio, Assistant Administrator; Bret Goebel, CFO; and Mandelyn Cordova RN/DON. No guests present.

APPROVAL OF AGENDA: Yolanda Tenorio made a motion to approve the agenda as presented. Erasmo Bravo seconded the motion. Voting in favor: Keith Ross, Lee Vega, Yolanda Tenorio, Yvette Griego, and Erasmo Bravo. Motion to approve agenda passed.

APPROVAL OF MINUTES: Yvette Griego made a motion to approve the minutes from the meeting of February 24, 2020 as presented. Lee Vega seconded the motion. Voting in favor: Keith Ross, Lee Vega, Yolanda Tenorio, Yvette Griego, and Erasmo Bravo. Motion to approve minutes passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** The county staff were unable to attend.
- 2. Administrator's Report:** Christina presented the Census figures for February. She reported that the NM Secretary of Health had issued a Public Health Order prohibiting the performance of any non-essential procedures at NM hospitals in an effort to reserve PPE for Covid patients. Dr. Brown was working with Dr. Koshkin at UNM for the weekly evaluation of scheduled procedures to determine which were considered to be essential, based on acuity and patient pain level. Christina discussed the need to increase ER coverage fees to ensure the provision of emergency services through the pandemic, or for at least 90 days.
- 3. Laboratory, Plant Operations and Risk Management Report:** Frank gave a report on the hospital's emergency preparedness efforts in light of the pandemic, this includes use of PPE, installation of sneeze guards in pharmacy and at the front desk, restricted access to clinical areas, use of the decontamination room for Covid screening, and temperature checks at the front entrance.
- 4. Nursing Report:** Mandy Cordova reported that the ER had been very slow and staff is being utilized to perform inventory tasks, deep cleaning, and central supply stocking. There were several staff changes but with the suspension of the pain clinic during the pandemic, there are no nursing staff shortages. Nurses and techs are also being assigned as Covid and non-Covid staff to prevent

any cross-contamination. The hospital is well supplied and there are no anticipated PPE shortages at this time.

5. **Medical Staff Report:** Dr. Brown provided Covid education. Most patients see symptoms within 5 to 7 days and either greatly improve or gravely worsen at 8 to 12 days. Many require the use of high flow oxygen and ventilators.

FINANCIAL REPORTS:

1. **Guadalupe County Hospital:** The financials were not presented as transition from the old accounting system to the new one had presented some delays. It is hoped that February and perhaps March financial reports will be completed for the next Board Meeting.
2. **New Medicare Inc.:** Same as above.

GUADALUPE COUNTY HOSPITAL ACTION ITEMS: None

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS: None

EXECUTIVE SESSION: None

CREDENTIALS AND PRIVILEGING: None

NEXT MEETING – DATE AND TIME: A regularly scheduled meeting will be held on Thursday, April 23, 2020, at 3 pm via Zoom.

MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 4:45 PM.

Respectfully submitted:
Christina Campos, Administrator

Yolanda Tenorio, Board Secretary

Date