

**NEW MEXICARE, INC. dba Guadalupe County Hospital
Hospital Conference Room**

**Regular Monthly Board Meeting over Zoom due to Coronavirus Pandemic
May 28, 2020, Thursday**

MINUTES

CALL TO ORDER: The meeting was called to order at 3:03 PM. Meeting was chaired by Keith Ross, Chairman.

ROLL CALL: Board members present included Keith Ross, Yolanda Tenorio, Yvette Griego, Lee Vega and Erasmo Bravo.

OTHERS PRESENT: Staff present Christina Campos, Administrator; Bret Goebel, CFO; Mandy Cordova, RN DON, Frank Tenorio, Asst. Administrator; and guests Rose Fernandez, County Manager, and Monica Abeyta, County Projects Manager, present.

APPROVAL OF AGENDA: Erasmo Bravo made a motion to approve the agenda as presented. Lee Vega seconded the motion. Voting in favor: Keith Ross, Yolanda Tenorio, Lee Vega, Yvette Griego and Erasmo Bravo. Motion to approve agenda passed.

APPROVAL OF MINUTES: Erasmo Bravo made a motion to approve the minutes from the meeting of April 24, 2020 as presented. Yvette Griego seconded the motion. Voting in favor: Keith Ross, Yolanda Tenorio, Lee Vega, Yvette Griego and Erasmo Bravo. Motion to approve minutes passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** Rose and Monica discussed the budget transfer of the Dental Clinic building to Guadalupe County Hospital as accounting entries. Bret concurred that the entries made at the County and at the Hospital were balanced to reflect the transfer on the books in April. The first USDA loan payment by the hospital was made in May.
- 2. Administrator's Report:** Christina presented the Census Report and Balanced Scorecard Report. Christina informed the board that the hospital had received HRSA funds to help offset hospital revenue losses due to Covid, a SHIP grant for Covid related expenses and a PPP loan for payroll protection.
- 3. Laboratory, Plant Operations and Risk Management Report:** Frank reported that the hospital had conducted 275 Covid tests (collections), resulting in 13 positives plus another 7 positives at the local public health office or elsewhere. There was recently a sharp decline in Covid tests due to reduced demand. Frank is developing a back test menu and is looking at new test equipment to improve and increase labs available at the hospital.
- 4. Nursing Report:** Mandy reported that Covid testing was still being conducted on a drive-through basis on Tuesdays and Thursdays, while the local public health office was conducting tests on Mondays and Wednesdays. Only one person came for testing this week. She reported that she had hired a new nurse tech who was a nursing student at Luna Community College. Mikayla Salazar passed her nursing boards and is now a full fledged RN. Darryl Ensz, GN will

be taking his nursing boards in July. Pain clinic is being held two days per week with the anticipation that it will increase to 3 days per week on or about June 15. The board members and Rose expressed their appreciation to the nursing staff for their hard work and dedication during this Covid pandemic.

5. **Medical Staff Report:** Dr. Brown was not in attendance.

FINANCIAL REPORTS:

1. **Guadalupe County Hospital:** Bret Goebel presented the Guadalupe County Hospital Financial reports for March 2020. **Lee Vega made a motion to approve the March 2020 financial reports for Guadalupe County Hospital. Erasmo Bravo seconded the motion. Motion passed.**
2. **New Mexicare Inc.:** Bret Goebel presented the New Mexicare Inc. financial reports for March 2020. **Erasmo Bravo made a motion to approve the March 2020 financial reports for New Mexicare Inc.. Yolanda Tenorio seconded the motion. Motion passed.**
3. **FYE 2021 Preliminary Budget:** Christina recommended that since there was so much turmoil at this time due to Covid and since the Safety Net Care Pool program was also in flux, the FYE 2020 Budget be adopted as a preliminary budget, and changes be adopted as things evolved and hopefully stabilized. This is an action being taken by most of the hospitals in the NM Rural Hospital Network. Bret concurred with Christina's recommendation. **Yvette Griego made a motion to approve the recommended budget for FYE 2021. Yolanda Tenorio seconded the motion. Motion passed.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

1. **Employee Hazard Pay:** Moved to later in the agenda. **No action was taken at this point in the meeting.**
2. **Dental Clinic Update:** Christina reported that Dr. Collin's had accepted the hospital's fair market proposal of \$10.50/sq ft lease price. The space has yet to be determined and a contract has yet to be developed. The clinic is also interested in some space for pain clinic consultations. The building is currently being painted and the hospital is negotiating an agreement to have the HVAC repaired or replaced. **NO ACTION TAKEN.**
3. **USDA Solar Array Project Update:** Christina reported that the USDA had preliminarily approved the grant/loan application for a solar array. All the financials and applications were submitted and the only item pending is a legal opinion stating that GCH has legal authority to purchase and maintain a solar array on the roof top. Christina stated that she had informed Rose Fernandez, County Manager and County Commissioner James Moncayo the of the hospital's intent to apply for this grant. **NO ACTION TAKEN.**

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

1. **Board Member Term Renewals:** Christina presented two board members for term renewals: Erasmo Bravo and Yolanda Tenorio, (both third terms). **Lee Vega nominated Erasmo Bravo and Yolanda Tenorio for a third 3 year term. Yvette Griego seconded the motion. Nominations ceased. All voted in favor. Erasmo Bravo and Yolanda Tenorio were re-**

appointed. Rose Fernandez requested that the board members be presented to the County Commission for confirmation.

EXECUTIVE SESSION:

Erasmio Bravo made a motion to enter into Executive Session for the purpose of discussing Privileges and Credentials, and Personnel matters. Lee Vega seconded the motion.

Roll Call Vote:

Keith Ross – Yes

Yolanda Tenorio – Yes

Erasmio Bravo – Yes

Yvette Griego – Yes

Lee Vega - Yes

Entered Executive Session at 4:10 pm.

Lee Vega made a motion to return to Regular Session. Yolanda Tenorio seconded the motion.

Roll Call Vote:

Keith Ross – Yes

Yolanda Tenorio – Yes

Erasmio Bravo – Yes

Yvette Griego – Yes

Lee Vega – Yes

Executive Session ended at 4:30 pm.

No Action was taken in Executive Session.

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

- 1. Employee Hazard Pay:** Christina recommended that a portion of the Payroll Protection Program (PPP) funds be used to issue one-time Covid hazard payments to employees based on their work-based level of exposure to the virus. The payment will range from \$1250 to \$10,000. Christina also asked to be exempt from this payment. **Lee Vega made a motion to approve the one time hazard payments as recommended. Yolanda Tenorio seconded the motion.**

Roll Call Vote:

Keith Ross – Yes

Yolanda Tenorio – Yes

Erasmio Bravo – Yes

Yvette Griego – Yes

Lee Vega - Yes

CREDENTIALS AND PRIVILEGING: In accordance with the Medical Staff Bylaws of Guadalupe County Hospital, and upon recommendation of the Medical Staff Committee **Yvette Griego made a motion to approve initial 6 month Associate Staff privileges for Amber Nolan, CFNP and Tele-**

radiology privileges for James Cassuto MD (High Plains Radiology). Erasmo Bravo seconded the motion. Motion passed.

NEXT MEETING – DATE AND TIME: A regularly scheduled meeting will be held on Thursday, June 25, 2020, at 3 pm in person or via Zoom as needed.

MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 4:45 PM.

Respectfully submitted:
Christina Campos, Administrator

Yolanda Tenorio, Board Secretary

Date