

**NEW MEXICARE, INC. dba Guadalupe County Hospital
Hospital Conference Room**

**Regular Monthly Board Meeting
Tuesday, May 25, 2021**

MINUTES

CALL TO ORDER: The meeting was called to order at 3:00 pm by Chairman Keith Ross.

ROLL CALL: Other board members present were Lee Vega (late), Yvette Griego, Erasmo Bravo and Yolanda Tenorio.

OTHERS PRESENT: Staff present were Christina Campos, Administrator; Bret Goebel, CFO (via Zoom); Mandy Cordova, CNO; Daniel Zamora, Plant Ops; and Frank Tenorio, Asst. Administrator.

APPROVAL OF AGENDA: Yolanda Tenorio made a motion to approve the agenda as presented. Yvette Griego seconded the motion. Voting in favor: Keith Ross, Yvette Griego, Erasmo Bravo, and Yolanda Tenorio. Motion to approve agenda passed.

APPROVAL OF MINUTES: Erasmo Bravo made a motion to approve the minutes of April 27, 2021 as presented. Yvette Griego seconded the motion. Voting in favor: Keith Ross, Yvette Griego, Erasmo Bravo, and Yolanda Tenorio. Motion to approve the minutes passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. County Report:** County was in attendance for only a short period and had to get off to respond to an urgent issue.
- 2. Plant Operations Department Report:** Daniel Zamora, Plant Ops Manager gave a PowerPoint presentation (attached). Daniel was hired 10 years ago during the construction of the new facility as Plant Ops technician. He was promoted to Plant Operations manager in 2019.
- 3. Medical Staff Report:** Dr. Brown was not in attendance (out of town).
- 4. Administrator's Report:** Christina presented the Census Report, and Balanced Scorecard reports (attached). An offer had been made to a new Pharmacist, who was slated to start on June 2. Ben Arenas will stay on until June 11 for a two week overlap period. Inpatient census is up from 2020, but below average. ER census is above 2020 and above average by at least 25%. Pain procedures are increasing but still significantly below average.
- 5. Laboratory, Infection Prevention and Risk Management Report:** Frank reported that CLIA plans of corrective action had been completed, submitted, and approved by the State. He has hired Jason Sanchez (BS in biology/chemistry) as a lab technician to replace weekend staff. He reported that to date GCH had collected 1173 Covid PCR tests, of which 86 were positive. The state has performed more testing with substantially more positives. He also gave a review of BioFire test reporting and analysis.

- 6. Nursing Report:** Mandy reported that she had lost one RN (moved), and was soon losing 2 nurse techs. Also, 2 nursing staff members will be going on maternity leave later this year. We are experiencing another Covid spike in the community. We have recently transferred 3 Covid patients to higher levels of care. The ER is busy, with more non-emergent cases presenting. We are currently vaccinating approximate 20 persons per week. We received 1170 Pfizer doses and vaccinated 85 youths and 5 adults at the schools this week. Nursing and Hospital Weeks were celebrated with daily mini-celebrations with drinks, food or snacks from local businesses.

FINANCIAL REPORTS:

- 1. Guadalupe County Hospital:** Bret presented the Guadalupe County Hospital financials for April 2021 (attached). There is still a \$430,000 balance of Covid Cares Act funds in the deferred revenue account. It must be spent by June 30, 2021. **Yolanda Tenorio made a motion to approve the financial reports for Guadalupe County Hospital for April 2021. Erasmo Bravo seconded the motion. Motion passed.**
- 2. New Mexicare Inc.:** Bret presented the New Mexicare Inc. financials for April 2021 (attached). **Erasmo Bravo made a motion to approve the financial reports for New Mexicare Inc. for April 2021. Yvette Griego seconded the motion. Motion passed.**
- 3. GCH FYE 2022 Preliminary Budget:** Bret presented a correction to the Preliminary Operating Budget and Capital Budget proposal for FYE 2022. Capital expenses had been added to cash as opposed to being subtracted. Cash is budgeted to decrease by \$611,904. **Yvette Griego made a motion to approve the correction to the Preliminary Budget. Yolanda Tenorio seconded the motion. Motion passed.**

GUADALUPE COUNTY HOSPITAL ACTION ITEMS: None

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

- 1. Board Member Term Renewal:** Christina informed the Board that member Keith Ross was up for renewal for his fourth and final board term. **Yolanda Tenorio made a motion to retain Keith Ross as member. Erasmo Bravo seconded the motion. Motion passed.**
- 2. Guadalupe County Fair Board Request:** Christina presented a request for fair activities sponsorship in the amount of \$1000. The Board had previously approved \$10,000 for fair board activities in August 2020, but only \$5000 was expended. **Yvette Griego made a motion to approve the request in the amount of \$1000. Erasmo Bravo seconded the motion. Motion passed with member Yolanda Tenorio abstaining from voting.**

EXECUTIVE SESSION: None

CREDENTIALS AND PRIVILEGING: None

NEXT MEETING – DATE AND TIME: A regularly scheduled meeting will be scheduled as an in person meeting to be held at Guadalupe County Hospital on Tuesday, June 29, 2021, at 8 am.

MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 4:40 pm.

Respectfully submitted:
Christina Campos, Administrator

Yolanda Tenorio, Board Secretary

Date