

**NEW MEXICARE, INC. dba Guadalupe County Hospital
Hospital Conference Room**

**Regular Monthly Board Meeting
Tuesday, September 28, 2021**

MINUTES

CALL TO ORDER: The meeting was called to order at 8:03 am by Chairman Keith Ross.

ROLL CALL: Other board members present were Yvette Griego, Lee Vega, Erasmo Bravo, and Yolanda Tenorio.

OTHERS PRESENT: Staff present were Christina Campos, Administrator; Bret Goebel, CFO; Jennifer Saiz RT, Radiology Manager, Frank Tenorio, Asst. Administrator; and CMO Randal Brown MD. Guests was Rose Fernandez, County Manager.

APPROVAL OF AGENDA: Lee Vega made a motion to approve the Agenda as presented. Yolanda Tenorio seconded the motion. Motion passed.

APPROVAL OF MINUTES: Erasmo Bravo made a motion to approve the minutes of August 31, 2021 as presented. Yolanda Tenorio seconded the motion. Motion passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

- 1. Department Manager Report:** Jennifer Saiz, RT, Radiology Department Manager gave a Power Point presentation on her department. She has been employed at Guadalupe County Hospital since 1998. There have been numerous equipment and staff changes since then. The department offers several modalities: x-ray, CT, portable imaging, teleradiology, and fluoroscopy plus mammography and bone densitometry through a contractor. Imaging is all digital and the PAC system stores images for 10 years. DICOM is used to send images to radiologists for reads. The current CT is a 16 slice GE Profile CT purchased and installed in 2011. An upgrade to a 32 slice CT should occur in the next 2 years. She also reviewed inspections, certifications and licenses, as well as Quality Assurance/Quality Improvement indicators.
- 2. County Report:** Rose Fernandez, County Manager, informed the Board that there were several radio tower upgrades underway in the county. The position of County Finance manager has been posted. It is an exempt/at will position. Thus far there are no applicants. The Puerto de Luna community center is nearly complete and soon to open. The Newkirk Fire Department building is complete. FEMA provided a vaccination event at the Aragonne Wind Towers where 25 windmill construction workers were vaccinated against COVID.
- 3. Administrator's Report:** Christina presented the Census Report, and Balanced Scorecard reports (attached). Christina also reported on proposed increases to hospital insurance premiums for Professional and General Liability, and for Director's and Officer's insurance, due to COVID pressures on hospitals and an increase in

Cybersecurity insurance premiums due to recent breaches of hospitals throughout the country.

- 4. Laboratory, Infection Prevention and Risk Management Report:** Frank reported that the Biofire was near to breaking even. Total cost of the equipment, calibration supplies and testing supplies thus far is \$142,000 and reimbursement for respiratory panels is currently \$106,000. There is a new modality for Troponin testing. This has been reviewed and approved by the doctors. Frank also discussed emergency management.
- 5. Nursing Report:** Mandy was on leave. However, boosters (3rd shots) for the Pfizer vaccine have been approved for ages 65+, healthcare workers, and persons ages 18+ self-attesting to a need for a booster. Slots have been opened for 72 vaccines per day at GCH.
- 6. Medical Staff Report:** Dr. Brown recently returned from a 30 day leave. He reported that 2 clinic employees had tested positive for COVID. The two new physicians (Overton and Phillips) are doing well. Pain clinic consults are increasing and the waiting list for procedures has gone from 26 to 52. Dr. Brown has been in talks with a Pain Clinic provider interested in working at GCH part time. The clinic continues to be busy with COVID cases, although fewer persons are needing admission for hospital care. Christina provided a review of county and statewide COVID cases to date.

FINANCIAL REPORTS:

- 1. Guadalupe County Hospital:** Bret Goebel, CFO presented the Guadalupe County Hospital financials for August 2021 (attached). Yolanda Tenorio made a motion to approve the financial reports for Guadalupe County Hospital for August 2021. Yvette Griego seconded the motion. Motion passed.
- 2. New Medicare Inc.:** Bret Goebel, CFO presented the New Medicare Inc. financials for August 2021 (attached). Erasmio Bravo made a motion to approve the financial reports for New Medicare Inc. for August 2021. Yvette Griego seconded the motion. Motion passed.
- 3. FYE 6/30/2021 Audit Update:** Bret Goebel, CFO reported that all site work had been completed successfully. The only thing pending is the single audit for COVID CARES Act funds received and expended by the hospital.

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

- 1. Administrator/CEO Annual Evaluation:** This was postponed until the October Board Retreat to allow for more discussion.

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

- 1. Board Retreat Planning -** The week of October 25th (preferably October 26 & 27) were selected for a Board Strategic Planning Retreat to be held in Albuquerque. Christina will engage Toby Leser as a facilitator and will procure a venue. Topics will include the

strategic plan, Administrator/CEO annual evaluation and perhaps changes to the New Mexicare Scholarship program requirements.

EXECUTIVE SESSION: None

CREDENTIALS AND PRIVILEGING: Christina presented a request for a renewal of telemedicine privileges for Neurologists Dr. Neeraj Dubey, Dr. Branko Hisa-Garate and Dr. Huy Q. Tran. **In accordance with Medical Staff Bylaws, and upon recommendation of the Credentialing Committee and the Chief of Staff, Erasmo Bravo made a motion to approve telemedicine privileges for the above physicians. Yolanda Tenorio seconded the motion. Motion passed.**

NEXT MEETING – DATE AND TIME: A Board Strategic Planning Retreat and regular monthly meeting will be held in Albuquerque, date and time to be determined.

MEETING ADJOURNMENT: **Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 10:15 am.**

Respectfully submitted:
Christina Campos, Administrator

Yolanda Tenorio, Board Secretary

Date