

**NEW MEXICARE, INC. dba Guadalupe County Hospital
Santa Ana Hotel, Bernalillo, NM
Sacramento East Room**

**Regular Monthly Board Meeting and Retreat
Tuesday, October 27 - 28, 2021**

MINUTES

CALL TO ORDER: The meeting was called to order at 8:09 am by Chairman Keith Ross.

ROLL CALL: Other board members present were Yvette Griego, Erasmo Bravo, and Yolanda Tenorio.

OTHERS PRESENT: Staff present were Christina Campos, Administrator; Bret Goebel, CFO; Frank Tenorio, Asst. Administrator; and CMO Randal Brown MD. Guests were Peter Tormos, and Toby Leser (strategic planning facilitator).

APPROVAL OF AGENDA: Erasmo Bravo made a motion to approve the Agenda as presented. Yvette Griego seconded the motion. Motion passed.

APPROVAL OF MINUTES: Yolanda Tenorio made a motion to approve the minutes of September 28, 2021 as amended (change date). Erasmo Bravo seconded the motion. Motion passed.

DEPARTMENT AND OPERATIONAL IMPROVEMENT REPORTS:

1. **Administrator's Report:** Christina presented the Census Report, and Balanced Scorecard reports (attached). She and Frank also gave a COVID status update.

FINANCIAL REPORTS:

1. **Guadalupe County Hospital:** Bret Goebel, CFO presented the Guadalupe County Hospital financials for September 2021 (attached). Bret noted an error in the reports, that underreported non-operational income by \$120,000 and will present the corrected documents next month. Erasmo Bravo made a motion to approve the financial reports for Guadalupe County Hospital for September 2021 with the correction. Yvette Griego seconded the motion. Motion passed.
2. **New Medicare Inc.:** Bret Goebel, CFO presented the New Medicare Inc. financials for September 2021 (attached). Erasmo Bravo made a motion to approve the financial reports for New Medicare Inc. for September 2021. Yolanda Tenorio seconded the motion. Motion passed.

EXECUTIVE SESSION:

Erasmo Bravo made a motion to go into Executive Session for the purpose of Hospital Strategic Planning in accordance with Section G of the NM Open Meetings Act (10-15-1-

G-9 exempting those portions of meetings of committees or boards of public hospitals where strategic and long-range business plans or trade secrets are discussed and 10-15-1-G-2 limited personnel matters to evaluate the Administrator). Yvette Griego seconded the motion.

Roll Call Vote:

Keith Ross, Yes

Yvette Griego, Yes

Yolanda Tenorio, Yes

Erasmus Bravo, Yes

Entered Executive Session at 9:39 am. Guests invited to stay include Christina Campos, Frank Tenorio, Bret Goebel, Randal Brown MD, Peter Tormos and Toby Leser.

Yolanda Tenorio made a motion to recess the meeting until morning. Erasmo Bravo seconded the motion. Motion passed.

Meeting recessed at 3:55 pm until the next morning.

Yvette Griego made a motion to resume the meeting and continue in Executive Session. Yolanda Tenorio seconded the motion. Motion passed.

Meeting and Executive Session resumed on October 28, 2021 at 8:38 am. All the same persons in attendance with the exception of Randal Brown, MD who had to leave the previous afternoon.

Yolanda Tenorio made a motion to exit Executive Session. Erasmo Bravo seconded the motion.

Roll Call Vote:

Keith Ross, Yes

Yvette Griego, Yes

Yolanda Tenorio, Yes

Erasmus Bravo, Yes

Exited Executive Session at 2:25 pm. No action was taken in Executive Session

GUADALUPE COUNTY HOSPITAL ACTION ITEMS:

- 1. Hazard Pay:** Christina Campos presented a plan for COVID Hazard pay for all hospital employees. Request approval of the hazard pay in the total amount of \$250,000 including taxes.
- 2. Employee Vacation:** Christina Campos presented a cost analysis of buying out employee vacation over 120 days, due to worker shortages and inability to approve vacations through the end of the year. Request to approve vacation buy out in the maximum amount of \$13,000.
- 3. Administrator Evaluation:** The Board completed the Annual Evaluation of the Administrator. Request approval of the evaluation.

Yolanda Tenorio made a motion to approve the above three action items. Yvette Griego seconded the motion. Motion passed, all items approved.

NEW MEXICARE INC. BOARD INITIATIVES AND OTHER ACTION ITEMS:

- 1. New Board Member: Erasmio Bravo made a motion to approve Peter Tormos as a member of the New Mexicare Inc. Board of Trustees. Yolanda Tenorio seconded the motion. Motion passed.** Christina Campos will request to be placed on the November County Commissioners Meeting agenda for confirmation of Peter Tormos as a Guadalupe County Hospital Board member.
- 2. Golf Course Funds Request: Yolanda Tenorio made a motion to approve up to \$5000 for the dredging and clean up of the Tres Lagunas Ponds at the Municipal Golf Course as a Community Health Initiative. Erasmio Bravo seconded the motion. Motion passed.**

Chairman Keith Ross and strategic planning facilitator, Toby Leser made closing comments. Christina will be updating the Guadalupe County Hospital Strategic Plan document and the Balanced Scorecard and will present for approval at the regular board meeting in November.

NEXT MEETING – DATE AND TIME: The next regular monthly meeting will be held at Guadalupe County Hospital on Tuesday, November 23, 2021 at 8 am.

MEETING ADJOURNMENT: Having completed the business at hand, Chairman Keith Ross adjourned the meeting at 2:50 pm.

Respectfully submitted:
Christina Campos, Administrator

Yolanda Tenorio, Board Secretary

Date